



Job Posting: Site Manager of a Breath-Taking Recreation Center in the Central Area of Pearl City

Our current client, located in Pearl City, is seeking a qualified Site Manager who has a sincere appreciation for the uniqueness of our property. Our ideal candidate is someone, who is an effective leader who will transform the staff into high a performing, proactive team, has strong communication skills and can successfully perform the vast number responsibilities.

Responsibilities:

- Supervise the maintenance and landscaping staff of 3 recreational facilities.
- Maintain the property while ensuring that it is well-maintained and updated as needed.
- Be responsible for scheduling and tracking use of all the facilities.
- Oversee our security contractors who enforce the rules and regulations.
- Exercise good housekeeping practices, and schedule cleaning and maintenance as needed.

Qualifications:

- Experience in Site management is preferred, with a focus on Recreation Facilities
- Strong leadership and management skills, with the ability to hire, develop, motivate, and inspire a team.
- Excellent communication and interpersonal skills.
- Ability to use computers/Phone/Tablet Apps to improve Service and Productivity.

If you have a deep appreciation for Recreation Facilities and want to be part of something special and exciting, we encourage you to apply. We offer a competitive salary and benefits package. Join our team today and help us maintain and improve this exceptional property!

Please submit your resume to Michelle "Mimi" Bruhn Community Manager at Michelleb@associahawaii.com by November 30,2023