

**WAILUNA RECREATION ASSOCIATION
TENNIS CLUB**

RESERVATION APPLICATION

The undersigned, a resident of Unit/Lot No. _____ () Wailuna, () The Heights () The Crest, requests the exclusive use of the Tennis Center area and the _____ tennis court on _____ from _____ p.m to _____ p.m. It is understood that this reservation applies only to the Recreation area and one (1) court. It is also agreed that the party activities shall be confined to the Recreation area property.

I have read and understand the rules governing the use of the Recreation and court area and agree to comply with them and I will be responsible for the conduct of all my guests attending this function. It is also agreed that I will be responsible for any costs incurred to repair damages that may be caused by any person(s) attending this function. The use of the facility is restricted to Wailuna Recreation Association members and their guests and is not to be used for any fund-raising or commercial ventures.

NOTE: all guests attending this function will part on Kaahumanu St., or in stall marked Tennis Club and not in other visitor's parking.

Cleaning and damage deposit of \$100.00 is required at least seven (7) days before date of function. The deposit will be returned if the Recreation area, court, BBQ grill and restrooms are clean and undamaged to the On-Site Manager's satisfaction at the end of the reserved time for which the permit was issued. If you intend to use the gas BBQ grill, a user fee of \$10.00 will be charged (separate check).

PLEASE MAKE CHECKS PAYABLE TO: WAILUNA RECREATION ASSOCIATION.

No. of persons attending: _____ 25 maximum

Purpose of function: _____

Resident's name: _____

Signature: _____

Date: _____

Parties may only be held after 3.00 p.m.

BBQ () YES () NO

KITCHEN: () YES () NO

**WAILUNA RECREATION ASSOCIATION
MEMORANDUM
(PLEASE KEEP THIS FOR CHECK IN)**

TO: _____
_____ **KAAHUMANU St.,**

FROM: ON-SITE MANAGER

SUBJECT: TENNIS CLUB RESERVATION

Attached you will find the reservation form to reserve for _____, The **EWA OR DIAMOND HEAD COURT**. Please fill out the form and put it back in the Mail Box at the front OF THE LODGE, along with a deposit for \$100.00. Should you decide to use the gas BBQ grill, there is a \$10.00 fee required. Please ensure checks are separate and made payable to the **WAILUNA RECREATION ASSOCIATION**. Please call Security at 282 7299 to have the Kitchen opened and **PRESENT THIS MEMO AS YOUR FORM OF CONFIRMATION**. Once I receive your deposit and application, a permit will be posted on the Notice Board.

THERE IS A LIMIT OF NO MORE THAN 25 PEOPLE.

	CHECK IN		CHECK OUT	
	RESIDENT	SECURITY	RESIDENT	SECURITY
KITCHEN CLEAN				
FLOORS CLEAN				
BBQ CLEAN				
TRASH REMOVED				

N.B. We do not provide cleaning materials.

DATE: _____ **CHECK-IN TIME:** _____ **CHECK-OUT TIME** _____

Signature of Resident: _____

Comments: _____